

SHEARN DUAL LANGUAGE ELEMENTARY SCHOOL

9802 Stella Link Rd, Houston, TX 77025 | Phone 713-295-5236 | Fax 713-295-5253 | Principal Mayra Romero



SDMC Meeting #4 6/03/20 Agenda/Minutes	
Welcome (5 min)	Welcome Back!
Check-ins (5 min)	Member Check-in - How are you?
Shearn 2020-2021 (60 min)	<ul style="list-style-type: none"> • Training in culture sensitivity/awareness • Continued training in social emotion support • CHAMPS will be school-wide <ul style="list-style-type: none"> ○ Signage I needed campus-wide ○ Visible for kids to see and refer to. ○ 1 system school wide with a set norms • Revamping of school routines and processes <ul style="list-style-type: none"> ○ Arrival – Entrances (using other doors) Signs for parent direction. Upper grades – black top arrival (weather permits) POSSIBLE: Could kids go straight to their classrooms. ○ Lunch – In the classroom (duty free teacher lunch) ○ Office visits – Appointment based (days and times) ○ Dismissal – Car rider line? Additional points on entry (PK dismissal, possible outdoor dismissal) ○ Parent meetings - Virtual ○ Staff meetings – Virtual ○ Professional Development – virtual ○ After-school programs - ○ New routines and processes need to be understood by everyone. Expectations must be followed. ○ Volunteers – for arrival or dismissal ○ Offer comp time to volunteers – 40 hours ○ Campus assessment of front doors. ○ Legal implications to volunteer supervision? • Virtual Plan and face-to-face plan • Intervention Schedule – Flash back Fridays - took time from the curriculum. Manage the time 45 minutes weekly or twice a month, it does not have to be every Friday. (half day?) Lower grades – small group could start sooner. End of day interventions possible for lower grades. Lower grade interventions could be later in the day for PK-2 • Master Calendar Plan <ul style="list-style-type: none"> ○ Feedback for better communication

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	<ul style="list-style-type: none"> ○ Less paper more digital communication ○ Monthly copy to teachers of the calendar ○ Everyone has access to the master calendar ○ Adding all testing dates ○ That includes your classroom events ○ Small group of editors – Editor lead/Master calendar committee <ul style="list-style-type: none"> ▪ Mrs. Arzu – 1st (LEADER) ▪ Sara Rodriguez - Ancillary ▪ Ana Baez - PK ▪ Jose Perez – PK Headstart ○ Possible communication board ● School Event Committee <ul style="list-style-type: none"> ○ Sign up for programs ○ Every program will need a lead (teacher-led) ● Teacher Roster and assignments ● Building Hours for Summer <ul style="list-style-type: none"> ○ Mon-Thursday 9:00 a.m. – 3:15 p.m. ○ Please call the school if you need to come to the building. ● Building Custodial Team <ul style="list-style-type: none"> ○ Stripping the floor ○ Deep cleaning ○ Room concerns with a/c ○ Repair where needed
Support Services over the summer	<ul style="list-style-type: none"> ● Mr. Mitchell ● YMCA
Closing Q & A (5 min)	<ul style="list-style-type: none"> ● Feedback ● Shout out to Melissa and PTO for the shirts and trophies for the 5th grade ceremony.

SDMC Members 2019-2020	
<i>Mayra Romero</i>	<i>Principal</i>
<i>DaphyneBurnett</i>	<i>SPED Teacher</i>
<i>Jose Vasquez</i>	<i>Teacher</i>
<i>Ana Baez</i>	<i>Teacher</i>
<i>Alma Toffer</i>	<i>Teacher</i>
<i>Nelson Nava</i>	<i>Teacher</i>
<i>Nicole Witt</i>	<i>Professional Staff Member</i>

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<i>Sara Rodriguez</i>	<i>Professional Staff Member</i>
<i>Marisela Aparicio</i>	<i>Non-Instructional Staff Member</i>
<i>Melissa Galloza</i>	<i>Parent</i>
<i>Luci Bell</i>	<i>Parent</i>
<i>Dave Agerton</i>	<i>Business Partner</i>
<i>Robert Rivera (Not in attendance)</i>	<i>Community Member</i>
<i>Elias Garcia</i>	<i>Community Member</i>
<i>Anahir Nada</i>	<i>HeadStart</i>
<i>D'Anna Davis</i>	<i>Non-Instructional Staff Member</i>
<i>Jamar Mitchell (Not in attendance)</i>	<i>Non-Instructional Staff Member</i>
SDMC Meeting Dates	10/8, 12/10, 4/15, 6/3